

**Report of the Directors and
Unaudited Financial Statements for the Year Ended 31 December 2017
For
KINGSLEY ORGANISATION LTD**

KINGSLEY ORGANISATION LTD
ANNUAL TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 1985, present their report with the Financial Statements of the Charity for the year ended 31 December 2017. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)

Reference and administrative details

CHAIR: S.Dent (Appointed 1 January 2018)

VICE CHAIR: J.Leslie-Smith (Resigned as Chair and Appointed Vice Chair 1 January 2018)

TRUSTEES: T. Blake
G. Richards
K. Tucker
S. Woods

REGISTERED OFFICE AND PRINCIPAL OFFICE: Kingsley Centre
Forge Road
Kingsley
Bordon
Hants
GU35 9ND

REGISTERED COMPANY NUMBER: 2160510 (England and Wales)

REGISTERED CHARITY NUMBER: 297648

INDEPENDENT EXAMINER: B20 Ltd
Chartered Certified Accountants
Charwell House
Wilson Road
Alton, GU34 2PP

BANKERS: Cooperative Bank
PO BOX 250
Delf House
Southway
Skelmersdale
WN8 6WT

Santander
Bootle
Merseyside
L30 4GB

Natwest Bank
Alton Branch
38 High Street
Alton
GU34 1BF

CHIEF EXECUTIVE:

H. Dayson

TRADING SUBSIDIARY:

Kingsley Organisation Enterprises CIC
Company Number: 07576007 (England and Wales)
Registered Office and Principal Office:
Kingsley Centre, Main Road, Kingsley, Bordon, GU35 9ND

Structure, Governance and Management

The Organisation is a registered charity and a company limited by the guarantee of the members, first incorporated in 1987. It is governed by its Articles of Association as filed at Companies House in August 2012.

The Trustees have the power to appoint new Trustees. Prospective Trustees are given papers, which include guidance on trusteeship, the governing document, the annual accounts and reports and other documents describing the activities of the Charity. They are invited to attend at least three Board meetings as observers before joining. Prospective Trustees are interviewed and the Organisation undertakes verification checks, which include a DBS Enhanced Disclosure and Trustees declaring that they are eligible under Charity Commission guidelines and can pass the HMRC fit and proper persons test.

The Trustees meet as required, normally every month, to discuss matters of strategy and policy. Day to day management of the Organisation is delegated to the Chief Executive.

We also have an Advisory Board. This is made up of stakeholders including representatives for participants, parents and carers, volunteers, Trustees, staff and community users. It reports to the Board of Trustees and the Senior Managers and has responsibility for overseeing and reviewing disability operations, service development, quality standards, monitoring and evaluation, and safeguarding.

The Charity set up a trading subsidiary, Kingsley Organisation Enterprises CIC, in March 2011 to run the Village Shop based at Kingsley Centre. It was first set up as a Company Limited by Shares, but this was converted into a Community Interest Company Limited by Shares in April 2012. Kingsley Organisation is its sole shareholder and is donated all surplus profit.

Purposes and Aims

The purposes of the charity as set out in its Objects contained in the Companies Articles of Association are 'to advance the education of disabled people by the establishment of Centres at which they may learn, or otherwise to provide opportunities for their personal development both individually and through the provision of service to the community and in which to provide training to enable disabled people to live in so far as possible an independent life'.

The Organisation has a mission statement reflecting its charitable Objects.

'The Kingsley Organisation supports disabled people to pursue their ambitions by valuing each person as an individual and enabling opportunity and choice'

The Organisation aims to provide self-development and training with and for disabled people. At the Kingsley Centre there is the additional aim to provide services to the community in an inclusive and

enabling environment, so that everyone can enjoy a variety of resources and opportunities that promote learning, well-being and cohesion.

The Organisation has a Strategic Plan in place to ensure the long term delivery of our charitable purposes. The Strategy is achieved through our Business Plan, which is written annually and reviewed regularly by the Trustees. The Business Plan sets out the objectives for the year and the activities the Organisation will undertake to achieve them.

Public Benefit Statement

The Trustees comply with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. This includes when making decisions and planning the activities of the Organisation.

There are identifiable benefits to the public in all our activities for both disabled people and the wider community. These are reported on below under Activities and also in the section on our 2017 Objectives, Achievements and Performance and in the Chairs Report.

Activities

The Organisation's activities are designed in detail to attain our charitable purposes and are reviewed annually. They have been and are still applied in Hampshire, in Reading and West Berkshire and in Camden, North London. These activities include, Chainreaction, Chainreaction Above Ground, Supported Volunteering Programme, Independent Living Project, Shine and Friends Forever social and leisure groups, Direct Payment Support and Support Planning Services, Parents and Carers Support, and provision of a village shop, Post Office, café and community activities at Kingsley Centre.

Chainreaction a user led project, was set up to provide disabled people the opportunity to explore their own personal development. Participants are encouraged to explore their hopes, fears, experiences and aspirations for the future. Chainreaction also provides opportunities for learning and training.

Chainreaction participants have found that time spent on their personal development has increased both their confidence and independence. Trying new skills and experiences gives them ideas for the direction they would like their life to take.

This is achieved by, a person-centred approach, therapeutic group and one to one sessions, opportunities for personal growth, working in groups and individually, exploring aims and ambitions, valuing relationships and valuing individual difference.

Chainreaction is an alternative to attendance at a day centre and is held in community based venues. We work in small groups and staffing levels are high so that each participant can be supported as appropriate.

Volunteers make up an important part of the team, both supporting participants and undertaking administration tasks.

We also provide work experience for students from nearby schools and colleges. We have provided placements for university social work students.

We are currently operating in Camden and Reading three days a week and at the Kingsley Centre in Hampshire five days a week.

Chainreaction Above Ground is a user led disability project created to sustain and enhance the lives of disabled adults living in their community with low level support needs. Created with and for its participants, the service reflects their identified needs, including peer support, information advice and guidance, community inclusion, friendships and reduced isolation.

Chainreaction Above Ground includes, therapeutic group and one to one sessions, signposting and referrals to other agencies. It is currently operating in Camden one day a week.

Supported Volunteering Programme

We first developed this programme to provide volunteering opportunities for those who require extra support. Working with support from staff and other volunteers builds self-confidence, skills and experience.

The programme enables disabled people to take up a variety of volunteering roles including in our village shop, café, Post Office, reception desk, administration, housekeeping, gardening, maintenance and listening to and supporting people in our Chainreaction services.

With three year funding from the Lloyds Foundation we have developed workshops covering a range of topics including customer service, retail, catering and employability skills. We also host accessible food hygiene and first aid training. We are also starting to support volunteers to take up opportunities outside of the Kingsley Centre.

Independent Living Project We offer disabled people the opportunity to try out living on their own, define their own support needs and discover their own preferences for living.

The project provides:

A purpose built two bedroom ground floor flat with wheelchair accessibility

Offers a short-term stay in a friendly village community

Gives disabled people the opportunity to experience the joys and frustrations of independent living for up to six months

Tenancy support, advice and life skills development provided by our trained support workers either as part of a stay in our flat or longer term in their own home

Friends Forever and Shine are both user led leisure services for disabled people living locally and is based at Kingsley Centre

Friends Forever was set up to meet the leisure expectations of a group of disabled people who wanted to have the opportunity to make maintain friendships and widening their horizons. The group currently meet up one evening a week. The program can include skittles evenings, visits to restaurants and pubs, theatre trips, themed evenings and Discos.

Shine runs one Saturday a month and was named and led by a group of disabled people who wanted to socialise and have fun. The group offers the opportunity to meet and interact with other people, to go on trips, play games, chat and take part in activities.

Direct Payments Support. From 2015 until the end of 2017, Kingsley Organisation became a member of a consortium alongside Carers Together and Havant and East Hants MIND to provide Direct Payments Advice and Support in Hampshire, in partnership with Independent Lives. Independent Lives are the contract holders with Hampshire County Council. Kingsley Organisation provided advice and guidance in the North Hampshire area. We also provided Support Planning services.

Parent Carers Support Group. The inspiration for the Kingsley Centre and its emergence into Kingsley Organisation was that of a parent carer who wanted more for her disabled daughter and who did not recognise the meaning of 'impossible'.

Therefore we have always acknowledged the role of parent carer and how they can benefit from the opportunity for information and support.

The group meets at the Kingsley Centre every 6 weeks. It is an opportunity to meet other parent carers, share experiences and learn from each other. Sometimes speakers are invited to talk on a subject identified by group members. Both individuals and groups receive support to challenge areas of Health and Social Care which are causing concern.

The group is open to any parent carer in the local area who feels they would benefit from meeting others in a similar situation and who are looking for support and information.

The Kingsley Centre is the headquarters of the Kingsley Organisation, which began life in 1987. We established ourselves as a unique place where real inclusivity and personal learning sit alongside one another.

We focus on twin aims:

To provide self-development and training opportunities with and for disabled people
To provide services to the community in an inclusive and enabling environment so that everyone can enjoy a variety of resources and opportunities, which promote learning, well-being and community cohesion.

At the Kingsley Centre, our community services are provided with the involvement of our disabled participants, facilitating interaction with, and thereby encouraging a greater understanding of, disability issues in general.

As well as providing the home for the village shop, café and Post Office and having rooms for hire, we are also the venue for a number of regular activities, including a coffee morning and a range of sports and leisure pursuits. We have hosted a variety of events, including a community lunch, interest talks, gardening and wildlife workshops and a reminiscence group. Kingsley Centre is also a LINC (Local Information Networking Community) Information Point and Café, a Hampshire County Council Community Access Point and a Tourist Information Point.

Kingsley Organisation Enterprises CIC was set up in March 2011 as the direct result of a Joint Venture Agreement between Kingsley Organisation Ltd and The Southern Co-operative, which had the vision of developing our existing village shop to provide realistic retail training for disabled people and a much needed enhanced service to the local rural community.

We received a grant of £20,000 from Hampshire County Council and Seeda towards the costs of improvements and The Co-operative refitted our shop with new shelving, refrigeration units, till, ordering systems, CCTV and stock. Co-operative staff temporarily managed the shop to get systems in place and turnover to a good level.

The official opening of our new look shop took place on Saturday 6 November 2010. Our Joint Venture Agreement with The Southern Co-operative continued until October 2011, when we successfully took back the management of our shop.

Our shop creates meaningful opportunities for our participants and volunteers to gain retail skills and work experience.

2017 Objectives, Achievements and Performance

The Organisation was founded in 1987 and so 2017 was our 30th Anniversary Year. There was a programme of 30 events to celebrate, say thank you and to mark this achievement. This included a celebration and reminiscence event at our AGM, a barn dance, an 80's week and an afternoon tea. Everyone also had the opportunity to contribute to an anniversary quilt. The quilt is displayed in our Café at Kingsley Centre and will be entered into the 2018 Festival of Quilts at the NEC in Birmingham.

Participants of our Chainreaction services continued to explore their personal development and access opportunities with the support of our staff and each other. In 2017 we were accepted onto new framework agreements for day opportunities in both Hampshire and West Berkshire.

Our Supported Volunteering Programme continued to grow as we entered into the final year of our three year funding from the Lloyds Bank Foundation. We have started supporting people to access volunteering outside of the Kingsley Centre. In May 2018 we are planning a conference in partnership with the Chamber of Commerce, the aim of which is to reach local businesses and create more volunteering opportunities in the area.

The Advisory Board, made up of stakeholders, spent time in their meetings understanding and monitoring the business plan. They were also involved in making decisions about how the Organisation should celebrate its 30th Anniversary.

Community services at Kingsley Centre were very successful in 2017 and included our Community Lunch Club, Coffee Morning, Kingsley Garden Project, Christmas Arts and Crafts, Cooking Skills for Men and Computer Classes.

In 2017 Shadow Digital Media, a local company, offered to design, build and manage a new website for us. Consultation meetings were held during the year and the website will go live in 2018.

A full report of the activities of the Organisation in 2017 is given in the Chair's Report.

Financial Review

The Charity's Reserves policy is to aim to have reserves in the band of 15 to 20% of expenditure. Our reserves at the end of 2017 were at 17%.

The financial management policies include the approval by the Trustees of a budget for the next year, presented by the Chief Executive in the Autumn. Expenditure for each year is set through the budget approval process. Each of our services is set budgets covering all areas of operation. These budgets are based on models developed from previous years' expenditure. Expenditure is reviewed quarterly, with comparisons to the budget and explanations as necessary by the Chief Executive.

The financial position of the Charity as at 31 December 2017 is shown in the Statement of Financial Position. Details of changes in the Fixed Assets are shown in the notes to the financial statements.

The principle funding sources in 2017 arose from the provision of services to Hampshire County Council, London Borough of Camden, West Berkshire Council, individuals and organisations providing individuals residential care.

We were also, as part of a consortium, contracted to an organisation called Independent Lives, to provide Direct Payments advice and support in Hampshire. The funding for this work comes from Hampshire County Council.

Our fundraising programme includes seeking and applying for grants and donations from individuals and organisations, as well as fundraising events and activities. This income helps us meet our general running costs, as well as providing income for new projects, capital projects and allowing us to provide specific services at a free or subsidised cost.

At the end of 2017 the decision was made to seek the help of fundraising consultants and launch our 2020 Appeal. This Appeal will involve seeking significant grant funding to ensure our sustainability beyond 2020 in what is a difficult financial climate for both charities and health and social care organisations. The Appeal will also seek corporate sponsors and high profile patrons who can support and champion our work.

We received grant funding in 2017 from East Hampshire District Council (as a Partnership Funded Organisation), Hampshire County Council (Councillors Grants, a Culture and Community Activity Grant

and the Rural Communities Fund) Lloyds Bank Foundation, St James Place, IGAS and Whitehill and Bordon.

We received donations from Frensham Parochial Church Council, H and C Contracts, Kingsley Parish Lent Lunch, NSC Summer Programme, Oakhanger Angling Club, Phoenix Cards, Pricewaterhouse Coopers, St Mary's Frensham Trust, The Doggrell Family, The Foxes Golfing Society, The Hedgehogs, The Tricycle Shop, Woolmer Forest Masonic Lodge. We are also received many smaller donations, including to our collection tins at Kingsley Centre.

We were also very successful with sponsored events in 2017. Including Emma Grant running the London Marathon and Stephen Richards and Marks Jones running the Race to the King. We also had successful bridge teas, jumble sales, a chocolate truffle sale and a fashion show with Edinburgh Woollen Mill.

Fundraising activities are lead by members of the staff team along with volunteers. All fundraising activity is monitored by our Funding Committee, who ensure all activities take place within fundraising regulations and Organisational policies. We have received no complaints in regard to our fundraising activities.

Our services are developed and monitored to ensure that they, and our expenditure on them, meet our Charitable Objects. Monitoring takes place via the Board of Trustees, the Advisory Board, Quality Standards reviews, service user forums, volunteer meetings, General and Annual General Meetings and annual service reviews.

The system and procedures used to identify major risks

Major risks are identified, assessed and monitored through an annual risk assessment, which is reviewed after six months. The assessment identifies risks, how they are mitigated and makes recommendations.

There is a named Trustee in relation to risk management who will ensure either directly or through delegation that the annual risk assessment, monitoring and reviews are undertaken and reports submitted to the board for discussion and ratification.

As an inclusive and learning Organisation risk management is also reviewed annually by the Advisory Board.

Factors within and outside the Charity's control regarding the achievement of Charitable Purposes

The major factors outside of the Charity's control are changes in Local Authority policy. These include budget changes and changes to policy regarding the provision of health and social care services. Both these can affect referrals to our services.

The major factors within our control are good management and ensuring we derive best value from our resources. Involvement of participants in development and management of the services ensures that we achieve our Charitable Purposes through meeting need.

Plans for Future Periods

Our vision statement

“The Vision of the Kingsley Organisation is to protect and maintain our existing range of activities and centres and to maximise the use of those activities and facilities within our existing resources and capacity. This is for the benefit of all stakeholders, but for the participants in particular. In addition, in response to the rapidly changing health and social care environment, we will look for opportunities to extend our range of services to meet market demand as appropriate.”

We will continue to offer opportunities for disabled people through our existing services in the North East Hampshire, Camden, Reading and West Berkshire areas. We will also continue to provide services to the local and wider community at the Kingsley Centre.

Our Supported Volunteering Programme will come to the end of its three year Lloyds funding for a Training Manager and additional Support Worker hours. We will look for further funding to be able to continue the development of the programme.

There will be a continuing focus on improving marketing for our disability services, through improvements to our marketing materials and our Organisational branding. Our new website will go live and we will look to build on our online and social media presence. The Trustees will also continue to support the Kingsley Organisation Enterprises CIC Directors to improve marketing for our shop.

With the help of Fundraising consultants we will launch our 2020 Appeal. This includes applying for significant grant funding and also attracting corporate sponsors and patrons who can support and champion our work.

We are planning to refurbish the kitchen at the Kingsley Centre and improve the outside lighting.

Statement of Trustees' Responsibilities

The Trustees acknowledge their responsibility for ensuring the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; safeguarding the charitable companies assets; taking reasonable steps for the identification and prevention of fraud and other irregularities; and preparing financial statement which give a true and fair view of the state of the charitable company at each financial year, on a going concern basis if applicable, in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011 relating to financial statements and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and republic of Ireland (FRS102) (effective 1 January 2015)

Independent Examiners

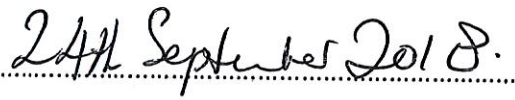
B20 Limited will be proposed for re-appointment as Independent Examiners.

On behalf of the Board



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Stefani Dent Chair of Trustees



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Date

KINGSLEY ORGANISATION LTD
REPORT OF THE CHAIR
FOR THE YEAR ENDED 31 DECEMBER 2017

Chainreaction

We continue to provide personal development to disabled people through our three Chainreaction Services in Hampshire, Reading and London.

Our model allows for activities to vary according to individual need and group preferences, but in 2017 they included:

therapeutic group – one to one counselling - meal planning and preparation - money skills training and budgeting - travel training - taking part in activities including arts and crafts, gardening, dance and fitness workshops, cooking and baking - literacy and numeracy skills training - accessing volunteering opportunities - managing health conditions - accessing health services - tenancy support - accessing the internet and using a computer - day trips – accessing leisure centres and libraries - visiting local restaurants and coffee shops - using sensory equipment – emotional support and counselling - managing family issues and relationships - support with social care and benefits assessments - goal planning - moving on

Both at Chainreaction in Reading and in Camden we had volunteers undertaking administration work. In Reading and at Kingsley Centre we had volunteer support workers.

We also had work experience students from nearby schools and colleges in Reading and at Kingsley Centre.

During 2017 three participants accessed Chainreaction Above Ground.

Supported Volunteering

The opportunities taken up in 2017 at the Kingsley Centre include our shop, café, Post Office, reception, finance, housekeeping, gardening and maintenance. We also have supported volunteers in our three Chainreactions undertaking support work and administration tasks.

We seek grants to provide opportunities for those who cannot access funding from social services and for work experience placements from local school and colleges for which there is no statutory funding. In 2017 we were in our third year of funding from Lloyds Bank Foundation for a Supported Volunteer Training Manager and additional support worker hours.

The Training Manager is increasing both the formal and informal training and learning opportunities for our volunteers, increasing basic skills, confidence and self-esteem and the employability of those taking part in the project. They delivered workshops covering a range of topics including customer service, retail, catering and employability skills. The Training Manager is also working with local businesses to provide external volunteering opportunities, providing support to both the business and the volunteer. We hope that by the end of the three year project we will be able to offer more opportunities for volunteers, increasing the sustainability of the project and the Training Manager post.

An important part of the project is monitoring the progress of individuals and helping us understand the best way to deliver supported volunteering opportunities and the barriers to employment for disabled people. We are doing this in partnership with Sheffield Hallam University.

Independent Living Project

The independent living project has supported one local disabled person to maintain their home and life skills throughout the year. We have also continued to work closely with tenants in our own purpose built flat.

Shine and Friends Forever Leisure Services.

Friends and Shine activities have included sports in the park, walks on Kingsley Common, trips to Southsea, pizza and film nights, discos, meals at the pub, BBQ's, game nights, and trips to local festivals and events.

Friends Forever supported two Duke of Edinburgh Award students for 3 months in 2017.

Direct Payment Support

Our contract to provide Direct Payment advice and support in North East Hampshire came to an end in December 2017.

We still have expertise in the Organisation regarding Direct Payments and Employing Personal Assistants and will continue to utilise these in our other services.

Parents Carers Support Group

Meetings have taken place six weekly at Kingsley Centre with a group of parents who come to chat and share stories, experiences, laughter, sadness, anger and anything else on their minds. Any parent carers in the area are welcome to join, as well as parents of participants of our disability services.

Kingsley Centre

Kingsley Centre has continued to provide a village shop and Post Office and a number of regular community activities, events and groups.

A wide range of groups continue to use the Kingsley Centre on a regular basis and include the Montessori Childrens House, Ballroom Dancing, Pilates, Yoga, an Art class, shamanic drumming, the Oakhanger Angling Club and Kingsley Parish Council.

Workshops have included gardening, IT, Christmas crafts and jewellery making.

We continue to hold our Welcome Wednesdays. We offer a two course lunch with activity sessions at a subsidised price, every other week at the Kingsley Centre. Kingsley Centre supported volunteers have an important role in running the day and are involved in preparing the lunch, setting up the rooms and laying tables, meeting and greeting, serving lunch and washing up and clearing away.

The coffee morning continues to be a popular weekly event. The morning is run by a rota of Kingsley villagers, who provide home-made refreshments every Tuesday morning. Chainreaction participants are part of the rota and take a regular turn at providing the refreshments, including baking cakes and biscuits. It is well attended by residents of Kingsley and the surrounding villages. Coffee and cake is paid for by donation and this is enough to cover the cost of the room hire, plus allows for donations to a variety of local and national causes suggested by those attending. The local Community Police Support Officers also attend regularly to keep in touch with local people.

A follow up to our Cooking Skills for Men courses was run in 2017. The aim of the courses are to learn to cook a range of simple meals from start to finish, and to understand the importance of food to general health and well-being and to teach the basic principles of food hygiene.

Two musical Saturdays were organised. One a Day of Dance which combined Shine and community activities, and the other, a music marathon where there was a ukulele group, singing for the brain and a drumming workshop

At the Kingsley Centre our Main Hall, Meadow Room and Skyview Room are available to hire at very competitive prices for business meetings, functions and private events. There is a reduced rate for community groups and charities. We offer the use of a computer, printer, fax machine and photocopier for a small charge.

Kingsley Centre has continued to be an invaluable source of information for the village and surrounding areas. We have community noticeboards both inside and out and carousels for leaflets on health and wellbeing subjects and from the local councils. We are a Hampshire County Council Community Access Point and a Tourist Information Point. We host three monthly meetings of the Kingsley Village Forum, which aims to bring local organisations together to coordinate activities and events. We provide a contact point and administration for the King's World Care Group, offering community transport and

other voluntary services to those in Kingsley and the surrounding area. We are now also a LINC (Local Information Networking Community) Information Point and Café.

Volunteering

Volunteers bring much added value to the Organisation and without them we would not be able to provide the services that we do. Volunteering also offers personal development opportunities that help us meet our charitable Objects.

Volunteers work in all areas of our Organisation, including our services for disabled people, café, Post Office, shop, gardening, room hire and catering, housekeeping, maintenance, administration, reception work, finance, IT, fundraising and governance.

Our Supported Volunteering Programme, reported on earlier, offers people any additional personal support required for them to access volunteering and continues to offer opportunities for skill acquisition and work experience.

At the end of 2017, with nearly 50 volunteers, including Trustees, working across the Organisation, we have estimated that they are the equivalent of 6 full time members of staff. To employ 6 full time members of staff, at the 2017/18 national living wage, would cost us £81900 in gross pay alone. This begins to show the added value volunteers bring to our Organisation.

Staffing

We had 32 members of staff in total during 2017, 5 were full-time and 27 were part-time, 2 of which were casual workers.

Taking into account those who left and joined us part way through the year and the different hours people work, we had a full time equivalent of 16.14 members of staff during 2017.

Kingsley Organisation Enterprises CIC

Our shop creates meaningful opportunities for our participants and supported volunteers to gain various skills and work experience. These include operating the till, numeracy and money skills, stock control, customer service, food hygiene, shop displays and promotions, social and communication skills and basic employability skills.

During 2017 at any one time, between 30 to 40 disabled people have the opportunity to experience retail training, provide services, gain skills and contribute to the local community.

Kingsley Organisation Enterprises, through the Village Shop, employs two villagers part-time.

Stefani Dent

Stefani Dent Chair of Trustees

24th September 2018

Date

KINGSLEY ORGANISATION LIMITED

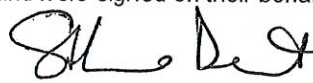
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 December 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	2016 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	67,657	0	67,657	55,336
Activities for generating funds	3	7,860	0	7,860	5,144
Investments	4	0	0	0	18
Incoming resources from charitable activities	5	386,064	0	386,064	403,965
Other Incoming Resources		0	0	0	0
TOTAL INCOMING RESOURCES		461,581	0	461,581	464,463
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	6	318	0	318	915
Charitable activities					
General charitable activities	7	451,849	9,585	461,434	470,919
Governance costs	8	5,087	0	5,087	6,294
TOTAL RESOURCES EXPENDED		457,253	9,585	466,838	478,128
NET INCOMING/(OUTGOING) RESOURCES		4,328	(9,585)	(5,257)	(13,666)
Other movements in Funds		(358)	0	(358)	0
NET MOVEMENT IN FUNDS		3,970	(9,585)	(5,616)	(13,666)
ADD:					
TOTAL FUNDS BROUGHT FORWARD		262,070	393,768	655,838	669,503
TOTAL FUNDS CARRIED FORWARD		266,040	384,183	650,223	655,838

KINGSLEY ORGANISATION LIMITED
STATEMENT OF FINANCIAL POSITION
As at 31 December 2017

	Notes	£	£	2016
FIXED ASSETS				
Tangible Assets	12	551,735		551,808
INVESTMENT				
Share in subsidiary company	13		1	1
CURRENT ASSETS				
Debtors	14	83,652		69,975
Amount owing by subsidiary company	14	32,247		31,752
Cash at bank and in hand		<u>12,251</u>		<u>42,661</u>
		<u>128,151</u>		<u>144,388</u>
CURRENT LIABILITIES				
Amounts falling due within one year				
Creditors and accrued expenses	15	11,763		13,634
Deferred income	16	<u>17,900</u>		<u>26,725</u>
		<u>29,663</u>		<u>40,359</u>
CURRENT ASSETS LESS CURRENT LIABILITIES			98,488	104,029
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>650,223</u>	<u>655,838</u>
FUNDS				
Unrestricted funds	18	266,040		262,070
Restricted funds	18	<u>384,183</u>		<u>393,768</u>
		<u>650,223</u>		<u>655,838</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its account for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime. The Financial Statements were approved by the Board of Trustees on and were signed on their behalf by:

 24.9.18

Stefani Dent Chair of Trustees

**Independent Examiner's Report to the Trustees of
KINGSLEY ORGANISATION LIMITED**

I report on the accounts for the year ended 31 December 2017 set out on pages 17 to 18 and the Notes from page 20.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



MRS C S SCULL
BA FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilson Road
Alton
Hampshire
GU34 2PP

13th September 2018

KINGSLEY ORGANISATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 December 2017

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities (FRS102) effective 1 January 2015.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable certainty.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to each category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its expected useful economic life:

Property improvements	- 2% p.a. straight line basis
Computer equipment	- 33% p.a. reducing balance basis
Fittings & equipment	- 20% p.a. reducing balance basis

In 2006 the basis of calculation for Computer equipment and Fittings & equipment was changed from "straight line" to "reducing balance". The Trustees believed that this more accurately reflected the expected useful lives of the assets, based on experience to date.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

Taxation

The charity is exempt from Corporation Tax on its charitable activities.

Fund Accounting

Unrestricted Funds can be used in accordance with the charity's charitable objectives at the discretion of the Trustees.

Restricted Funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for specified restricted purposes.

Further explanation of the nature and purpose of each fund is included in note 18 to the financial statements, below.

KINGSLEY ORGANISATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017

The Trustees greatly appreciate the generous grants, donations and income and sponsorships from charitable events set out below and included in the totals under Notes 2 and 3 (to the extent to which they relate to 2017 activities):

2 VOLUNTARY INCOME

	2017	2016
	£	£
Grants and Donations	<u>67,657</u>	<u>55,336</u>
Grants Unrestricted		
East Hants District Council Partnership Funded Organisation	10,000	
Hampshire County Council Councillors Grant	2,814	
Hampshire County Council, Culture and Community Activity Grant	1,820	
Hampshire County Council, Rural Communities Fund	480	
IGAS	6,000	
Lloyds Bank Foundation	15,000	
St James Place	4,680	
Supporting Communities Funding	3,500	
Whitehill and Bordon	772	
Donations Unrestricted		
Collecting Boxes	559	
Frensham Parochial Church Council	335	
St Mary's Frensham Trust	315	
The Foxes Golfing Society	350	
H and C Contracts	1,200	
The Doggrell Family	360	
Kingsley Parish Lent Lunch	300	
Phoenix Cards	11	
The Tricycle Shop	500	
Oakhanger Angling Club	543	
NCS Summer Programme	181	
Woolmer Forest Masonic Lodge	500	
Pricewaterhouse Coopers	250	
The Hedgehogs	430	

KINGSLEY ORGANISATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017**

3 ACTIVITIES FOR GENERATING FUNDS

	2017	2016
	£	£
Fundraising activities and events	<u>7,860</u>	<u>5,144</u>

4 INVESTMENT INCOME

	2017	2016
	£	£
Bank interest	<u>0</u>	<u>18</u>

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2017	2016
	£	£
General charitable	<u>386,064</u>	<u>403,965</u>

The main activities generating resources during the year were as follows:

Chainreaction	287,754
Independent Living - "Supporting People" contract	2,184
Supported Volunteering	33,531
Support Brokerage	0
Hall hire	19,027
Shop and café sales	6,760
Rent Income	12,366
Student Placement fees	152

6 COSTS OF GENERATING VOLUNTARY INCOME

	2017	2016
	£	£
Fundraising costs	<u>318</u>	<u>915</u>

7 CHARITABLE ACTIVITIES COSTS

	2017	2016
	£	£
General charitable	<u>461,434</u>	<u>470,919</u>

It is not practicable to provide an analysis of Charitable Activities' Costs in the same format as the analysis of Incoming Resources in Note 5 above. The largest single cost item is Wages & Salaries (see Note 10 below) and these costs cannot be accurately apportioned over the sources of income.

KINGSLEY ORGANISATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017**

8 GOVERNANCE COSTS

	2017	2016
	£	£
Examiners' remuneration	2,726	2,726
Trustees' expenses and training	0	0
Payroll fees and other professional costs	<u>2,361</u>	<u>3,568</u>
	<u><u>5,087</u></u>	<u><u>6,294</u></u>

9 STAFFING INFORMATION

	2017	2016
	£	£
Staff costs:		
Wages, salaries and bonuses	301,477	304,581
Social security costs	16,638	18,000
Pension costs	<u>6,660</u>	<u>3,802</u>
	<u><u>324,776</u></u>	<u><u>326,383</u></u>

	2017	2016
Numbers of Staff (Full Time Equivalent)	<u>16</u>	<u>15</u>
Casual Workers	<u>3</u>	<u>1</u>

10 NET INCOMING/(OUTGOING) RESOURCES

	2017	2016
	£	£
Net resources are stated after charging:		
Examiner's remuneration	2,726	2,726
Depreciation - owned assets	16,299	16,347
Loss on disposal of fixed assets	<u>242</u>	<u>338</u>
	<u><u>19,267</u></u>	<u><u>19,411</u></u>

11 TRUSTEES' REMUNERATION AND BENEFITS

No Trustees' travelling expenses were paid during the year (2016 - nil). No other Trustees' remuneration or other benefits were paid in 2017 (2016 - nil).

KINGSLEY ORGANISATION LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017**

12 TANGIBLE FIXED ASSETS

	Freehold Property £	Property Improvements £	Fixtures, fittings & equipment £	Computer equipment £	Total £
Cost					
At 1 January 2017	46,627	677,065	26,741	9,640	760,073
Additions		14,165	1,313	990	16,468
Disposals	0	0	(768)	(4,729)	(5,497)
At 31 December 2017	<u>46,627</u>	<u>691,230</u>	<u>27,285</u>	<u>5,901</u>	<u>771,043</u>
Depreciation					
At 1 January 2017	0	181,150	18,136	8,979	208,265
Charge for year	0	13,825	1,951	524	16,299
Eliminated on disposals	0	0	(607)	(4,649)	(5,256)
At 31 December 2017	<u>0</u>	<u>194,975</u>	<u>19,480</u>	<u>4,854</u>	<u>219,309</u>
Net Book Value					
At 31 December 2017	<u>46,627</u>	<u>496,255</u>	<u>7,805</u>	<u>1,047</u>	<u>551,735</u>
Of which:					
Restricted	0	379,180	0	0	379,180
Unrestricted	46,627	117,075	7,805	1,047	172,554
At 31 December 2016	<u>46,627</u>	<u>495,915</u>	<u>8,605</u>	<u>661</u>	<u>551,808</u>

13 INVESTMENT

	2017 £	2016 £
Share in Kingsley Organisation Enterprises cic, at cost	<u>1</u>	<u>1</u>

Kingsley Organisation Enterprises cic was incorporated on 23 March 2011 as a wholly-owned subsidiary of Kingsley Organisation Ltd

14 DEBTORS

	2017 £	2016 £
Trade debtors	79,626	67,546
Provision for doubtful debts	<u>1,500</u>	<u>1,500</u>
Prepayments	78,126	66,046
Other debtors	5,240	3,809
	<u>285</u>	<u>120</u>
	83,651	69,975
Amount owing by subsidiary company - Kingsley Organisation Enterprises cic	32,247	31,752
	<u>115,899</u>	<u>101,727</u>

KINGSLEY ORGANISATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017

15 CREDITORS - amounts falling due within one year

	2017	2016
	£	£
Trade creditors	3,115	7,339
Other creditors	8,647	6,296
	<u>11,763</u>	<u>13,635</u>

16 DEFERRED INCOME

	2017	2016
	£	£
Grants received in advance	17,900	26,725
Fees received in advance	0	0
	<u>17,900</u>	<u>26,725</u>

17 FUNDS

	At 01.01.17	Incoming resources	Resources expended	At 31/12/2017
	£	£	£	£
Unrestricted funds	262,070	461,581	457,612	266,040
Restricted funds	393,768	0	9,585	384,183
	<u>655,838</u>	<u>461,581</u>	<u>467,197</u>	<u>650,223</u>

Analysis of Restricted Funds:

Building Fund	392,895	0	9,528	383,367
Shop	872	0	56	816
	<u>393,767</u>	<u>0</u>	<u>9,585</u>	<u>384,182</u>

The Building Fund was set up to provide an extension to, and renovation of, the charity's main facility at the Kingsley Centre.

The Shop Fund was set up to refurbish and extend the shop facilities available at Kingsley, in conjunction with Southern Co-operative.

KINGSLEY ORGANISATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 December 2017

18 CASH FLOW STATEMENT

Balance as at 1 January 2017		42,661
Less:		
(Deficit) for year:		
Unrestricted		3,970
Restricted		<u>(9,585)</u>
		37,046
Add:		
Non-cash items:		
Depreciation	16,299	
Loss on disposal of fixed assets	<u>242</u>	
		16,541
		<u>53,587</u>
Less:		
Capital expenditure during year		<u>(16,468)</u>
		37,120
Movement in other Balance Sheet items:		
Increase/(Decrease) in Creditors	(1,872)	
Increase/(Decrease) in Deferred Income	(8,825)	
Decrease/(Increase) in Debtors	<u>(14,172)</u>	
		(24,868)
Balance as at 31 December 2017		<u><u>12,252</u></u>